

**PUBLIC MEETING**

**February 12, 2013**

**The Verona Board of Education of the Township of Verona, in the County of Essex, New Jersey, convened in regular session on February 12, 2013 in the Board Office Conference Room at 6:59 p.m. The meeting was called to order by Mr. Quattrocchi. A statement was made that the meeting had been properly advertised in the designated newspapers and the agendas were posted at the appropriate locations.**

**The following members of the Board were present: Mr. John Quattrocchi, President, Mr. Michael Unis, Vice President, Mr. Joseph Bellino, Ms. Dawn DuBois and Mr. Glenn Elliott. Also present were: Mr. Steven Forte, Superintendent and Ms. Cheryl Nardino, Business Administrator/Board Secretary.**

**Resolved that the Board meet in private session, from which the public shall be excluded, to discuss the topics of negotiations and personnel or potential litigation which private discussion is being held pursuant to Section 7b and 8 of the Open Public Meeting Act. The matters under discussion will be disclosed to the public as soon as final decisions are made and voted upon.**

**Moved by: Mr. Unis**

**Seconded by: Mr. Bellino**

**Ayes: 5**

**Nays: 0**

**The Board convened to a confidential session on February 12, 2013 in the Board Office Conference Room at 7:00 p.m.**

**The Regular meeting reconvened to the regular session, in the Verona High School Media Center, at 8:00 p.m.**

**Two members of the press and 60 citizens and staff members were present.**

**Presentations- None**

**Public Comment on Agenda Items- None**

**Committee Reports:**

**Athletics and Co-curricular**

- Reviewed the substance abuse and code of conduct policies
- Gene Leporati will be inducted into the NJSIAA Hall of Fame Sunday, April 14
- Meeting with Verona and MKA administrators tonight in regards to the track
- Mr. Bob Mahr arranged for students to paint the weight room.
- Mr. Farishian will receive the Sectional Award of Merit next month at the Athletic Directors convention in Atlantic City.

**Community Resources**

- Strategic plan action teams are set
- First strategic plan action team meeting February 20, 2013

### **Education**

- Reviewed textbook approval
- Implementation for readers workshop K-2
- Resolution to amend the 12-13 district calendar to change a professional development day
- Planning progress for STEM program in 13-14
- Reviewed curriculum budget for 13-14
- VSEA program for summer 2013 reviewed
- Policy for staff attendance will be given to board
- Reviewed staff hires

### **Buildings and Grounds**

- Discussed issues with track
- Director of Security job description was discussed. Person may be shared with another district. Cost approximately \$20-30k.
- Architects were asked to provide a security review proposal. Cost \$9,800.
- Testing on lower field will take place at the end of the month
- Local Government Energy Audit is in progress
- Five sets of doors will be fixed at three of the schools

### **Finance**

- Discussed the 13-14 budget
- Additional board meeting will be March 5<sup>th</sup>

### **Superintendent's Report**

- BOE members needed for action committees for the strategic plan- please contact Ms. Jewett
- New Special Education class for 2013-14 Autistic Elementary – we will have students for the class
- Security update
  - Workshop at Bergen County Police Academy Feb. 15
  - Security manager job description shared with local district. Split would be Verona 40, other district 60%
  - Finishing repairs to security equipment
  - New visitor procedures in place
- NJ.Com- posted please get news from me
- Gene Leporati our VHS Track Coach will be inducted into the NJSIAA Hall of Fame this Spring
- Corporate sponsors
  - DeCozen
  - Parent groups would like to fund Freshman sports

### **Discussion**

- Mr. Quattrocchi recognized that staff was in the audience tonight. He stated that he believes that they are here because their contract is not settled. He invited them to stay after the meeting to give them an update on the negotiations process.

**RESOLUTIONS**

The following resolutions have been recommended by the Superintendent to the Board of Education:

**RESOLVED** that the Board approve **Resolutions #1-3**

**Moved by: Mr. Bellino      Seconded by: Mr. Elliott**

**Ayes: 5    Nays: 0**

**APPROVAL OF MINUTES**

**#1      RESOLVED** that the Board approve the minutes of the following meetings:

Confidential & Regular Public Meeting      **January 22, 2013**

**PERSONNEL**

**#2      RESOLVED** that the Board approve the following personnel recommendations pending the completion of pre-employment requirements:

**2.1      Substitutes**

| <b>Name</b>             | <b>Location</b> | <b>Title</b>            | <b>Salary</b> | <b>Step on Guide</b> | <b>Term of employment</b> | <b>Department Committee</b> | <b>Replacing /Notes</b> |
|-------------------------|-----------------|-------------------------|---------------|----------------------|---------------------------|-----------------------------|-------------------------|
| <b>Grossman, Amy</b>    | District        | Sub Teacher             | \$85/day      |                      | SY 12-13                  | Education                   |                         |
| <b>Grossman, Amy</b>    | VHS             | MLOA - VHS Graphic Arts | \$230.31/day  |                      | 2/13/13-6/30/13           | Education                   | H. McKelvey             |
| <b>Hassan, Sabina</b>   | Spec. Svcs.     | Sub aide                | \$12.25/hr.   |                      | SY 12-13                  | Education                   | FNB ONLY                |
| <b>Lunsford, Leslie</b> | District        | Sub Bus Driver          | \$21/hr.      |                      | SY 12-13                  | Education                   |                         |
| <b>Mendez, Deanna</b>   | District        | Sub Lunch Aide          | \$12.50/hr    |                      | SY 12-13                  | Education                   |                         |
| <b>Mikhael, Rania</b>   | Spec. Svcs.     | Sub aide                | \$12.25/hr.   |                      | SY 12-13                  | Education                   | K-4 FNB                 |
| <b>Mateyka, Michael</b> | District        | Sub                     | \$85/day      |                      | SY 12-13                  | Education                   |                         |

|                           |                |          |             |  |          |           |           |
|---------------------------|----------------|----------|-------------|--|----------|-----------|-----------|
|                           |                | Teacher  |             |  |          |           |           |
| <b>Sluberski, Melissa</b> | Spec.<br>Svcs. | Sub aide | \$12.25/hr. |  | SY 12-13 | Education | Fri. only |

## 2.2 Student Observers

| Name                      | College     | School/teacher/Grade | Duration        | Hours   | Assignment |
|---------------------------|-------------|----------------------|-----------------|---------|------------|
| <b>Clar, Jessica</b>      | Cald. Coll. | HBW/Lagan/English    | 2/13/13-5/1/13  | 40 hrs. | Observer   |
| <b>Donoghue, Patricia</b> | Cald. Coll. | FOR/Bavolar/Grade 1  | 2/13/13-5/31/13 | 30 hrs. | Observer   |

## 2.3 Stipends

| Name                      | Location | Title                                 | Stipend | Term of employment                           | Department Committee | Replacing |
|---------------------------|----------|---------------------------------------|---------|--|----------------------|-----------|
| <b>Gesario, Tamara</b>    | Forest   | Enrichment Cluster Facilitator        | \$500   | 8 hourly after school sessions - Spring 2013 | Education            | NA        |
| <b>Jasterzbski, Joni</b>  | FNB/BRK  | Enrichment Cluster Facilitator        | \$500   | 8 hourly after school sessions - Spring 2013 | Education            | NA        |
| <b>Jennings, Kevin</b>    | Forest   | Enrichment Cluster Facilitator        | \$500   | 8 hourly after school sessions - Spring 2013 | Education            | NA        |
| <b>Monacelli, Jeffrey</b> | Forest   | Co- Director VSEA - Summer Enrichment | \$7,985 | Summer 2013                                  | Education            | NA        |
| <b>Orsini, Catherine</b>  | FNB      | Enrichment Cluster Facilitator        | \$500   | 8 hourly after school sessions - Spring 2013 | Education            | NA        |
| <b>Samples, Brian</b>     | Laning   | Enrichment Cluster Facilitator        | \$500   | 8 hourly after school sessions - Spring 2013 | Education            | NA        |
| <b>Siegel, Larry</b>      | FNB      | Co- Director VSEA - Summer Enrichment | \$7,985 | Summer 2013                                  | Education            | NA        |
| <b>Waibel, Louis</b>      | FNB      | Enrichment Cluster Facilitator        | \$500   | 8 hourly after school sessions - Spring 2013 | Education            | NA        |

**2.4 Transfers**

| Name            | School | Position From/To                         | Effective Date | Stipend |
|-----------------|--------|--|----------------|---------|
| Fisher, Compton | VHS    | HBW/night custodian/ VHS night custodian | 1/2/2013       | \$762   |
| Murillo, Carlos | HBW    | VHS/night custodian/ HBW night custodian | 1/2/2013       | 0       |

**#3 RESOLVED** that the Board approve the termination of employee #2228 effective February 7, 2013. And further it be resolved, that the 60-day notice provision will continue and end on April 7, 2013.

**RESOLVED** that the Board approve **Resolutions #4-7**

**Moved by: Mr. Unis**

**Seconded by: Mr. Bellino**

**Ayes: 5**

**Nays: 0**

**EDUCATION & SPECIAL EDUCATION**

**#4 RESOLVED** that the Board approve the revised 2012-2013 district calendar. The revision made was changing the half day on May 23, 2013 to half day on May 24, 2013 for professional development. (see attached)

**#5 RESOLVED** that the Board adopt the Textbook listed below for the 2012-2013 school year.

Selling: Building Relationships and Achieving Results  
 Author: Tom Hopkins, Douglas Dalrymple, William Cron, Thomas DeCarlo  
 Total Cost: \$2,283.40 \$64.24 per pupil

**#6 RESOLVED** that the Board approve the attached discrete Math course and course description.

**#7 RESOLVED** that the Board approve the following students for home instruction:

| Student ID # | School | Grade | Hrs./Wk          | Duration         |
|--------------|--------|-------|------------------|------------------|
| 121501       | HBW    | 5     | 5 hrs. 3-4 weeks | beginning 2/4/13 |
| 50795        | VHS    | 12    | 5 hrs. 3-4 weeks | beginning 2/4/13 |

**RESOLVED** that the Board approve **Resolution #8**

**Moved by: Mr. Elliott**

**Seconded by: Mr. Bellino**

**Ayes: 5**

**Nays: 0**

**BUILDING & GROUNDS**

**#8 RESOLVED** that the Board approve the Uniform State Memorandum of Agreement between Education and Law Enforcement – 2012 update, as signed and agreed to on January 31, 2013, by Steven Forte, Superintendent of Schools and Douglas Huber, Chief of Police – Verona Police Department.

**RESOLVED** that the Board approve **Resolution #9**

**Moved by: Mr. Unis**

**Seconded by: Mr. Elliott**

**Ayes: 5**

**Nays: 0**

**CO-CURRICULAR**

**#9 RESOLVED** that the Board approve the following field trip and chaperones:

| Name of Chaperone       | School | Club/Destination                            | Date of Field Trip | Cost   | Total  |
|-------------------------|--------|---|--------------------|--|--|
| <b>Mitchell Roshong</b> | VHS    | DECA State Leadership Conf./Cherry Hill, NJ | 2/24-26/13         | Meals/\$51/day State Allowance - Hotel Room \$136/night - 2 nights | \$183/meals/<br>\$272 hotel rm.<br>Total \$455 |
| <b>Angela Salisbury</b> | VHS    | DECA State Leadership Conf./Cherry Hill, NJ | 2/24-26/13         | Meals/\$51/day State Allowance - Hotel Room \$136/night - 2 nights | \$183/meals/<br>\$272 hotel rm.<br>Total \$455 |

**RESOLVED** that the Board approve **Addendum Resolution #1**

**Moved by: Mr. Bellino**

**Seconded by: Mr. Elliott**

**Ayes: 5**

**Nays: 0**

**ADDENDUM RESOLUTION**  
**PERSONNEL**

**#1 RESOLVED** that the Board approve the following personnel recommendation pending the completion of pre-employment requirements:

| <b>Name</b>               | <b>Location</b> | <b>Title</b>     | <b>Salary</b>    | <b>Step on Guide</b> | <b>Term of employment</b> | <b>Department Committee</b> | <b>Replacing /Notes</b> |
|---------------------------|-----------------|------------------|------------------|----------------------|---------------------------|-----------------------------|-------------------------|
| <b>Selepouchin, Daria</b> | VHS             | MLOA<br>Guidance | \$335.17/<br>day |                      | 2/25/13-<br>6/30/13       | Education                   | K. Grant                |

**PUBLIC COMMENT**

- School Security and disaster preparedness

**The Meeting adjourned at 9:29 p.m.**

**Respectfully submitted,**

**Cheryl A. Nardino**  
**Board Secretary**